
**NARROMINE SHIRE COUNCIL
ORDINARY MEETING BUSINESS PAPER – 8 MAY 2019
MAYORAL MINUTE**

1. MAYORAL DIARY

April 2019

1 April	Meeting with General Manager
2 April	Meeting with General Manager
	Councillor Professional Development (Session 1)
3 April	Councillor Professional Development (Session 2)
	Integrated Planning and Reporting Workshop (Budget)
	Economic Development Group Committee Meeting
9 April	Meeting with Department Premier and Cabinet
10 April	Ordinary Council Meeting
11 April	Seniors Morning Tea
	Christian School Easter Bonnet Parade
16 April	Narromine Floodplain Management Committee Meeting
23 April	General Manager's Half Yearly Performance Review
25 April	Anzac Day Ceremony – Trangie
29 April	Orana Joint Organisation Extraordinary Meeting
30 April	Citizenship Ceremony
	CSIRO Inland Rail Study
	Meeting Water Expert

RECOMMENDATION

That the information be noted.

2. DEPUTY MAYORAL DIARY

April 2019

2 April	Councillor Professional Development (Session 1)
3 April	Councillor Professional Development (Session 2)
	Integrated Planning and Reporting Workshop (Budget)
10 April	Ordinary Council Meeting
11 April	Seniors Morning Tea
12 April	Opening of Alan Burns Oval Trangie
15 April	Memorial Service for Eric Woods
23 April	General Manager's Half Yearly Performance Review
25 April	Anzac Day Ceremony – Cemetery and Anzac Day March
30 April	Citizenship Ceremony

RECOMMENDATION

That the information be noted.

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3. COUNCILLOR ATTENDANCE

Section 5.1 of the Model Code of Meeting Practice states that "all councillors must make reasonable efforts to attend meetings of the council and of committees of the council of which they are members".

A Councillor's request for leave of absence from Council Meetings should, if practicable, identify (by date) the meetings from which the councillor intends to be absent and the grounds upon which the leave of absence is being sought (Section 5.4).

The Council must act reasonably when considering whether to grant a Councillor's request for leave of absence (Section 5.5).

A Councillor's civic office will become vacant if the Councillor is absent from (3) consecutive Ordinary Meetings of the Council without prior leave of the Council, or leave granted by the Council at any of the meetings concerned (Section 5.6).

I note that during this term of office, there have been a total of 24 Councillor absences from our Ordinary/Extraordinary Meetings.

In addition, Section 185 (4) of the Local Government (General) Regulation 2005 relating to the ongoing professional development program for councillors and mayors states that "a mayor or other councillor must make all reasonable efforts to participate in any ongoing professional development program delivered to the mayor or councillor in accordance with a requirement under this clause". Council's Annual Report will now need to include the names of those Councillors who participated in any ongoing professional development (Section 186(b)).

One of the most important roles of a Councillor is to participate in policy decision-making on behalf of the community. Whilst I appreciate there will always be extenuating circumstances which will result in absences, I implore all Councillors to make a concerted effort to attend all meetings, workshops and professional development.

RECOMMENDATION

That the information be noted.

4. GENERAL MANAGER'S HALF YEARLY PERFORMANCE REVIEW

The General Manager's Half Yearly Performance Review was conducted by the Review Panel on 23 April 2019.

The Review Panel comprises of the Mayor, the Deputy Mayor, a Councillor appointed by Council (Cr Munro) and a Councillor appointed by the General Manager (Cr Craft). It is noted Cr Craft did not attend the review.

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4. GENERAL MANAGER'S HALF YEARLY PERFORMANCE REVIEW (Cont'd)

As there is no requirement to hold a formal Half Yearly Performance Review, under the terms of the General Manager's contract, a facilitator was not engaged.

The Panel were most impressed with the General Manager's achievements. The General Manager has improved the performance of Council in almost every aspect that is considered in the review process. Highlighted achievements include good governance, reduced absenteeism, and improved staff relationships.

I would like to thank the General Manager and her staff who have made significant contributions in achieving Council's Delivery Program actions and services.

The General Manager's Annual Performance Review is due in September and will be conducted using the services of Stephen Blackadder.

RECOMMENDATION

That the information be noted.

5. DELEGATE'S REPORT – TRANGIE ACTION GROUP

A Delegate's Report to the Trangie Action Group Committee Meeting held on 7 March 2019 has been received from Cr Hamilton (**See Attachment No. 1**).

It is noted:-

- The fairy lights can be removed by Council.
- Council has powers under the Local Government Act to issue Notices and/Orders to direct a person "to do or refrain from doing such things as are specified in the order to ensure that land is, or premises, are placed or kept in a safe or healthy condition". In other words remove excess vegetation and/or material from the premises only if they are harbouring vermin or posing a public health risk.
- Council's Keeping of Domestic Animals Policy deals with dogs in towns. Page 3 of the policy details on how the policy will be implemented.
- Council's Compliance and Enforcement Policy details how Council deals with complaints regarding barking dogs. In short, when Council is in receipt of a complaint, initial investigations are carried out by the Ranger, discussions occur with both parties, verbal directions are given to the owner of the dog/s, complainant is asked to contact Council if the issue continues. Should verbal direction not achieve the desired outcome, Council will issue formal written directions and legal action will be undertaken when required.

RECOMMENDATION

That the information be noted.

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6. DELEGATE REPORTS – LIBRARIES

Delegate's Reports on the NSW Public Libraries Executive Meeting and Public Library Consultative Committee meeting have been received from Cr Lambert (**See Attachment No. 2**).

RECOMMENDATION

That the information be noted.

7. ORANA JOINT ORGANISATION

An Extraordinary Meeting of the Orana Joint Organisation was held on 29 April 2019 to consider its future financial sustainability. The minutes of the meeting are attached (**See Attachment No. 3**).

RECOMMENDATION

That the information be noted.

Cr Craig Davies
Mayor

NARROMINE SHIRE COUNCIL

COUNCILLOR REPORT ON ATTENDANCE AT ***Trangie Action Group Meeting***

COUNCILLOR ***Colin Hamilton***

DATE ATTENDED ***7th, March, 2019***

1. Main Purpose of Conference/Visit/Meeting

Monthly committee Meeting

2. Key Messages/Highlights of Relevance to Council

A. Address from Business Connect. Looking to provide Trangie with 12 months business mentoring and a condensed master retailing in the bush. ABN required, no public companies. Representative from Business Connect will be visiting the town every 2nd and 4th Wednesday

B. Goan Waterhole: Cattle have been moved away. M Wood to work on project with Terrie Milgate, funding required. To be pursued with grants in 2020 with plans to improve the track and surrounds and also creating signs about the Aboriginal history of the area and signs about wildlife in the area

C. Trangie Truck and Tractor Show: Expression of interest sent to community groups to host stalls first and then open to Warren, Tottenham, Narromine etc. and other surrounding areas. Event to be held 17th – 18th August 2019.

D. Kite Flying Day 70 kites have arrived. Waiting on fixture for football games to determine a Sunday to hold the event. Possibly end of April/early May (after school recommences)

E. Anne-Louise Stonestreet will be organizing a "Movie night" at the Trangie Race course/Show Ground for children during the school holidays on April 17th. TAG to provide \$150 for the movie license. A. Cayzer to organize the BBQ.

F. Trangie Doctor Surgery building: TAG discussing the possibility of leasing the premises from Council, with the view to operate "Pop-Up" services, eg. Speech Therapist, Physio, Dental, & Eye specialist. A. Cayzer is to investigate EIO for the next meeting.

- Cr Hamilton to seek answers from Council
 - Fairy lights hanging from trees in the main street are becoming unsightly.
 - Rubbish in back yards. When can Council ask to have it cleaned up?
 - Town dogs. How many is too many. What is the limit to how many dogs that can be kept on residential premises? Procedure for complaints re barking dogs?

3. Benefits to Narromine Shire Council

Provides a direct avenue of communication between Council & the Trangie Community to discuss activities, promotions & issues in & around Trangie.

4. Suggestions for Future Action (if appropriate)
Continued attendance at TAG meetings

Signature Colin Hamilton

Date 26.3.2019

NARROMINE SHIRE COUNCIL

COUNCILLOR REPORT ON ATTENDANCE AT ***Public Library Consultative Committee***

COUNCILLOR ***Les Lambert***

DATE ATTENDED ***23 March 2019***

1. Main Purpose of Conference/Visit/Meeting

Quarterly Meeting

- Update on \$60M promised from State Government over next 4 years
- Models to use \$60M to hand out to Councils
- Service Kiosk NSW into Libraries (\$250,000)
- Grant funding recipients – Cultural Fund

2. Key Messages/Highlights of Relevance to Council

- Funding models for future money (\$60M)
- Living Learning Libraries
- Indigenous spaces in Libraries

3. Benefits to Narromine Shire Council

- Vision Australia Funding
- Indigenous Literary Foundation – books
- Kanopy – film service

4. Suggestions for Future Action (if appropriate)

- Public Library Consultative Committee makes recommendations to the Minister and State Government
- Voice in decision making
- Helps keep the NSW Government accountable for their obligations to Local Government libraries.

Signature Les Lambert

Date 29.04.2019

NARROMINE SHIRE COUNCIL

COUNCILLOR REPORT ON ATTENDANCE AT ***NSW Public Library Association Executive Meeting***

COUNCILLOR ***Les Lambert***

DATE ATTENDED ***23 March 2019***

1. Main Purpose of Conference/Visit/Meeting

First Executive Meeting for the year

- Renew our Library update and continuation
- DIP – Double the Funding, Index the Funding, Protect the Funding
- Start work on new Strategic Plan
- Adopt Budgets

2. Key Messages/Highlights of Relevance to Council

- Timing of AGM – Conference
- NSWPLA – Libraries Australia Consortium
- State Government Early Literacy Program in Libraries
- Phillip Potter Award
- NSWPLA and NSW LG “Shared Vision”
- Section 7.11 and 7.12 instead of Section 94 or 94A Planning

3. Benefits to Narromine Shire Council

- Base camp internet site for Library sharing
- Professional development for staff (computer and face to face)
- E-resource consortium

4. Suggestions for Future Action (if appropriate)

- A place at the decision making table
- Keep going to be aware of moves afoot in the Library sector

Signature Les Lambert

Date 29.04.2019

minutes

MEETING OF: Orana Joint Organisation
DATE: 29 April 2019
TIME: 10.00 am
VENUE: Gilgandra Shire Council Chambers

ATTENDEES:

Cr D Batten (Chair)	Mayor, Gilgandra Shire Council
Cr D Todd	Mayor, Warrumbungle Shire Council
Cr C Davies	Mayor, Narromine Shire Council
Cr M Quigley	Mayor, Warren Shire Council
Cr D Kennedy	Mayor, Mid-Western Regional Council
Cr R Donald OAM	Mayor, Bogan Shire Council
David Neeves	General Manager, Gilgandra Shire Council
Roger Bailey	General Manager, Warrumbungle Shire Council
Glenn Wilcox	General Manager, Warren Shire Council
Derek Francis	General Manager, Bogan Shire Council
Simon Jones	Acting General Manager, Mid-Western Regional Council
Jane Redden	General Manager, Narromine Shire Council
Belinda Barlow	Interim Executive Officer Orana Joint Organisation
Julie Prout	(Minute Taker)

The Chair declared the meeting open at 10.05am and welcomed those present.

BOARD MEETING ITEMS

1. APOLOGIES: Brad Cam, General Manager, Mid-Western Regional Council.

2019/017 RESOLVED Crs Kennedy/Davies that the apology of Brad Cam be accepted.

CARRIED

2. DECLARATION OF INTEREST

Nil

3. REPORT - FUTURE OF THE ORANA JOINT ORGANISATION

Ashley Albury advised that the proposed meeting for NSW Joint Organisation Chairs scheduled for April had been held over due to the appointment of the new Minister for Local Government and the meeting is now scheduled for May at a date yet to be advised.

2019/018 RESOLVED

Crs Kennedy/Donald

1. That the Orana Joint Organisation require confirmation from the government at the proposed Joint Organisation Chairs meeting in May, that a minimum level of funding of \$400,000 per annum (plus CPI) for four years in order for the Joint Organisation to continue functioning, guarantee staffing and undertake activities identified in the Strategic Plan.
2. That failing confirmation of funding, the Orana Joint Organisation Board consider its continuation at its proposed next meeting.

CARRIED

4. NEXT MEETING

Cr Davies/Cr Todd

Propose Friday, 31 May 2019 (pm) in Sydney at Parliament House, which may change at the discretion of the Chair.

CARRIED

Media release to be issued.

MEETING CLOSED 11.15AM